YSGOL CARROG

PROSPECTUS/ PROSPECTWS

Updated October 2026

CONTENTS PAGE

• Welcome letter
• School staff
• Governors
• Aims of the school
• School site/Organisation & School sessions
• Travelling to school/Leaving school/Admissions & School uniform.
• School dinners/Breaktime snack/Breakfast club,/Packed lunch & water
• Absence/Attendance
• Medical/Illness/Safety & Accidents
• Curriculum
• Information Technology
• RVE and Collective Worship & Physical Education
• Pupil Voice
• Relationships and Sexuality Education (RSE), Equal opportunities, Data protection & Educational Visits
• Transfer to Secondary/ Governing document/Assessment and Monitor ing/Complaints/Peripatetic Music Lessons
• Parent Participation/Communication between home and school/Homework/Seesaw & Pastoral care
• Additional Learning Needs/ Growth Mindset
• Behaviour and School Discipline/ Child Protection
• Welsh/Siarter iaith/BSL & Charging policy
• Provision of toilet facilities / Absent Parents/ Headlice
• School Term Dates

Ysgol Gynradd Carrog
Carrog
Corwen
Sir Ddinbych
LL21 9AW
carrog@denbighshire.gov.uk
www.ysgolcarrog.co.uk

'Dysguheddiwamwell yfory'

Pennaeth/Headteacher
Mrs Jayne Davies B.Ed (Hons)

Carrog C. P. School
Carrog
Corwen
Denbighshire
LL21 9AW
01490 430262

'Learning today for a better tomorrow'

Dear Parents,

Choosing a new school is an important decision and I hope that information provided within the prospectus will help you to understand more about life at Ysgol Carrog and what our school can offer your child.

Our school believes in fostering a happy and hardworking atmosphere based on sound interpersonal relationships between children and staff. We constantly strive to create a school environment that is caring and stable. Our school mission statement is; 'Learning today for a better tomorrow'.

Our main aim is to provide a caring, friendly and stimulating environment where each child is treated as an individual and actively encouraged to do the best that he/she can, socially, morally and academically. For this to occur there must be a true partnership between teachers, parents and pupils. The school belongs to all of us.

The needs of every individual child is met by work, planned at the level which best suits the ability of the child. This we endeavour to do within our curriculum for Wales.

The staff in our school are dedicated to raising standards in all areas of the curriculum. We place a strong emphasis on basic skills (literacy, numeracy and information technology) and learning to learn.

To conclude, we plan to make your child's years in our care, happy, memorable and rewarding. We hope that the supportive links between home and school will thrive and we look forward to a long and happy liaison.

Mrs. J Davies
Headteacher

School staff

Head teacher	Mrs. Jayne Davies
Assistant Headteacher and Junior class teacher	Mrs Becky Mollison-White
Infant class teacher	Mrs Rachel Rees
ALNCo—Part Time	Mrs Michelle Theobald-Beaumont
Teaching Assistants	Mrs Nicola Davies Miss Ellie Pritchard
School secretary	Mrs Nicola Davies
School cook	Mrs Catrin Lloyd
Caretaker	Mr Gareth Bryan
Breakfast Club	Mrs Emma Lamey Mrs Christine Becker

School Governors

Chair of Governors Community Governor	Gordon Hughes
Vice Chair of Governors LEA Governor	Linda Williams
Parent Governors	Katrina Flanagan YC Claire Gallagher YCD Lucy Struder YCD Vacancy YC
LEA Governors	Linda Williams Andrew Ventre
Community Governors	Jeff Eggington YCD Cllr Alan Hughes YCD Vacancy - YC Vacancy - YC
Staff Governors	Emma Vaughan Evans YCD Becky Mollison-White YC Nicola Davies YC
Additional Community Council Governor	Gordon Hughes
Clerk	Ffion Bramhall

Mr Gordon Hughes
Chair ofGovernors

Mrs Ffion Bramhall
Clerk ofGovernors

AIMS OF THE SCHOOL AND MISSION (Aims and objectives)

Ysgol Carrog is currently in Category 4 where learners are taught mainly through the medium of English with Welsh taught as a second language.

Within a caring and disciplined framework, the school endeavors to provide

a balanced education in the fullest sense and to encourage pupils to develop their individual personalities, interests and potential to the full.

We aim:

Tobecome like a family, involving parents, pupils, staff and the whole community working together, in which good relationships and communications exist.

To participate in a variety of sporting and cultural events, both in school time and outside school time.

To ensure everyone will have a clear idea of what skills need to be achieved at each level.

To ensure every child will be allowed the opportunity to participate in any activities.

To ensure children will leave the school having been encouraged to think for

themselves and believe in their own ability to achieve.

To ensure children will have an awareness of their own uniqueness.

To ensure children will learn in a secure, safe, nurturing environment.

To ensure children have the opportunity to learn welsh and develop an appreciation

of their Welsh heritage and culture.

In summary our main objective is to foster the development of the "whole child".

In doing this we aim to involve the pupils in each of the following areas of

learning and experience:

1. Aesthetic and Creative	4. Physical	7. Moral
2. Human and Social	5. Scientific	8. Spiritual
3. Linguistic and literary	6. Mathematical	9. Technological

Mission Statement/Datganiad o fwriad

'Learning today for a better tomorrow/Dysgu heddiw am well yfory'

'Ysgol Carrog endeavours to provideabalanced education in the fullest sense and to encourage pupilstodevelop their individual personalities, interestandpotential to the full'.

SCHOOL SITE

The school was opened in 1909 and an extension added in 1998. The classrooms areattractivelylaidoutandtheschool'sfacilities

include:

- Well stocked school libraries
- Attractive school grounds which include two playgrounds, outdoor teaching areas, a forest school area and a fun trail
- IT devices which include class i-pads and Chromebooks
- Well resourced classrooms—all with interactive clevertouch screens.

ORGANISATION

At present Ysgol Carrog accommodates 17 full time children of infant/junior age, along with 3 part-time nursery pupils. There is 1 intake of children at the beginning of the school year in September along with 2 intakes of Rising 3 pupils at the beginning of the Spring and Summer term.
Pupils are admitted to the Nursery in the September following their 3rd birthday. They are offered Nursery Education for 5 mornings per week.
Children are admitted into the Reception Infants Class for full time education in the September following their 4th birthday. Within the school there is 1 Infants class and 1 Junior class. Teaching Hours: Infants 22 hours, Juniors 23.5 hours. Please follow the QR code for admissions information.

SCHOOL SESSIONS

Morning

Afternoon

Rising 3s 9.00 – 11am (Can stay until 1pm)
Nursery 9.00 am to 11.30am (Can stay until 1pm)
Infants (Dosbarth Berwyn) 9.00 to 12 .00 noon -1 pm – 3.15 pm (with afternoon playtime)
Juniors (Dosbarth Dyfrdwy) 9.00 to 12 noon -1 pm – 3.15 pm

A member of Staff will be at the gate to welcome the children at 8.55am
Itisimportant thatyour childarrivespunctuallyatthestartofeveryschool session and is collected at 3.15pm

TRAVELLING TO SCHOOL

Theschool encouragesparentstowalk; cycle or share lifts when bringing their children to school. We ask for everyone's cooperation in ensuring the children's safety. The school's Eco Committee stress the need for parents to think of the environment when considering ways of travelling to school.

Pupils access the school through the pedestrian gates only. We regularly hold cycle proficiency training for children in Year 6 as well as Kerbcraft training for children in Years 1 & 2.
Bikes can be stored at the rear of the school.

LEAVING THE SCHOOL

No child will be allowed out of school during school hours without a written request addressed to the Head teacher and signed by the parent. Infant pupils will not be allowed to leave the school premises, under any circumstances, unless a parent or other responsible person, known to be acting on behalf of the parent collects them. Open sessions are held in November and January for prospective parents to view the school.

ADMISSION

Theentryofchildren into schools is controlled and administered by Denbighshire County Council. Their policy can be found on their website www.denbighshire.gov.uk. Denbighshire offers a single entry in September each year. Ysgol Carrog has an overall pupil capacity of 60 and the admission number for nursery place is 9. A school booklet containing details of nursery education is sent to parents of prospective nursery pupils. Parents are also invited to visit the school during the term before the child is admitted in order to discuss school procedures with members of staff.

SCHOOL UNIFORM

White orredpolo shirt with or without logo
Red sweatshirt or cardigan with the school logo
Grey, charcoal, or black school trousers (school shorts in the summer term)
Grey, navy or black skirt (length - no shorter than the knee)
Red checked dress (Summer term)
White, grey, black or red socks/tights
Flat black shoes/trainers (flat sandals with a strap can be worn in the summer term)
If wellington boots are worn to school a change of footwear must also be provided.
Hair – neat and tidy, no extremes of style or colour (To be tied back for PE and swimming lessons)
No make-up or nail varnish to be worn
No tattoos to be worn
Jewellery – only watches and stud earrings to be worn.

The school uniform can be ordered from
Second hand uniform is also available free of charge from school.

SCHOOL DINNERS

School meals are cooked on the premises. All school meals are nutritionally balanced in line with Welsh Government recommendations (known as Appetite for Life). Copies of the school menu will be sent home regularly across the year and the weekly menu features in our newsletters. All pupils receive Universal Free school meals this scheme is different to the Benefit Free School meal scheme. Children are also allowed to bring a healthy packed lunch. We have leaflets available which provide information about balanced packed lunches. Children should NOT bring glass containers or sweets to school.
All pupils now receive free universal free school meals.

If you think your child is entitled to a free school meal, please contact either the school secretary or the Benefits office on 01824 706316 or 706312 or 706302.

WATER

We actively encourage pupils to drink water throughout the school day as it helps boost concentration and promotes good health. If each child could be sent in daily with their own bottle. Children have access to water coolers throughout the day to fill their bottles. Water bottles are sent home each day for cleaning. Please do not send juice or flavoured water in their bottles.

BREAKFAST CLUB

We have a breakfast club at the school. The club starts at 8:00am and breakfast is served until 8.30 am. The club runs until 8:55am 5 mornings a week. Nursey—Year 6 pupils can attend (unfortunately we do not take rising 3 pupils) The food provided is in line with Welsh Government recommendations and includes non sugar coated and non chocolate coated cereals, toast, fruit juice and fruit. On occasions we provide healthy variations in the food provided. The cost for Breakfast Club is £1.50 per day per child and should be paid through Parentpay. (The cost for FSM pupils is £1.50 per week per child). Parents wishing to book their child into Breakfast Club should do so by completing the booking form on the schools Facebook page by Friday 12noon for the following week.

BREAKTIME FOOD

All infantpupilsare entitled to free school milk which they receive at morning break. Ysgol Carrog is part of Denbighshire's Healthy School initiative, pupils are allowed to bring their own fruit or vegetables from home as a mid morning snack which is to be cut up to minimise the risk of choking. We do not allow crisps, sweets or chocolate or sandwiches.

PACKED LUNCHES

In the warmermonthsif pupils bring their own packed lunches, we suggest that they are kept cool (especially if they contain cooled meats or dairy products). We do not have a fridge to store packed lunches in school so we suggest you place ice packs or a frozen carton of juice in the packed lunch box to keep the contents cool.

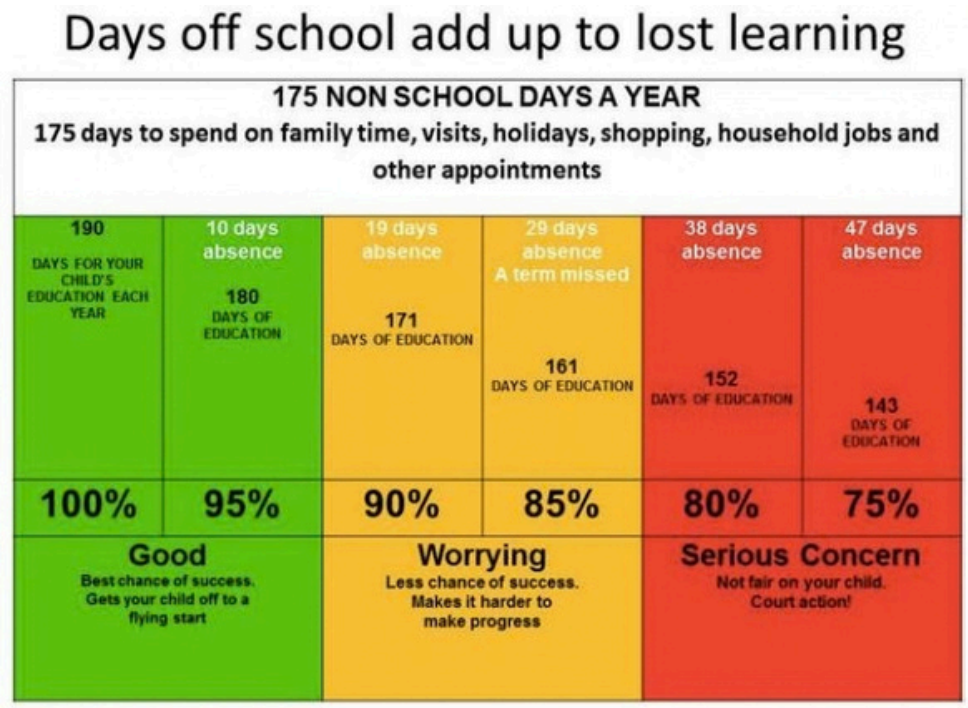
If packed lunches are prepared the night before, always store them in a fridge overnight.

ABSENCE

Regular attendance is most important. If your child is absent, please let us know the reason as soon as possible by a written letter, telephone call or a personal visit. If possible, please let us know beforehand of appointments at the hospital, dentist, and doctor etc., your child can then be given his/her registration mark.

If an appointment involves your child leaving school during the day, please arrange to meet him/her from school, as we discourage children going home on their own during the day for reasons of personal safety. Please request a medical card from the school secretary which require a stamp/signature from the appointment.

If it is necessary to take the family on holiday during the term time, please ask for a leave of absence form from the school. Denbighshire's policy is not to authorise any leave of absence but the Governors have agreed for the Headteacher to authorise an absence if the child's attendance is above 95% which is our attendance target.



Attendance

Attendanceduringthelastacademic year: 92.8%

Our targets for 2026-27 is 95%

MEDICAL

Please let usknow of any helpful medical information about your child e.g. disabilities, allergies and the need for medication at school. You will be asked to fill in a medication form. Please also inform us of any change of address or telephone number.
If both parents are working during the day, it is useful for us to have a telephone number of a relative, friend, neighbour, etc., whom we can contact if your child is taken ill during the day.
During your child's Reception year you will be sent a health questionnaire by the School Health service. Medicals will be arranged for your child if necessary—that is, if there is any health issues which could affect your child's education. Hearing, Vision, Height and Weight monitoring will be carried out with your consent by the Health Care Assistants, under the school nurses supervision. The School Health Service will be available to your child throughout their stay at school.

ILLNESS

Should your child suffer with an illness or condition for example Chicken pox, Impetigo, Mumps etc., we have an up to date list from Conwy and Denbighshire NHS Trust regarding recommended exclusion periods from school. We promote good hand hygiene and the importance of using tissues when they have a cold.

SCHOOL SAFETY

Thesafety of our pupils is of paramount importance to the Governors who continue to monitor all aspects of Health and Safety at Ysgol Carrog. If it is necessary for you to pick up your child during school hours, please use the main entrance/office. All the school gates are closed, and we ask for them to be kept closed during the school day to maintain the children's safety. No child is permitted to open any external doors to visitors.

SUN SAFETY

During the sunnier weather we encourage children to bring in water bottles, sun screen and hats. The children will receive a sun safety lesson and you will be asked to sign a sun safety consent letter. Pupils are not allowed to share sun tan lotion.

ACCIDENTS/EMERGENCIES

Despite our utmost care, accidents do sometimes occur. Several members of staff have had First Aid Training and there are adequate First Aid facilities at school. The majority of accidents are minor ones and are dealt with there and then on the spot. A note is sent home if any basic First Aid is administered– eg plaster applied. In the event of a serious accident, an attempt will be made to contact you. If you cannot be contacted, the Head teacher, Assistant Head teacher or Teacher in Charge reserve the right to act on medical advice and take whatever action is necessary. You will be asked to complete a form giving the name of your Doctor, and telephone numbers and addresses where you may be contacted in an emergency.

THE CURRICULUM

Our curriculum encompassesthedevelopmental needs of children. At the centre of the statutory curriculum framework lie the holistic development of children and their skills across the curriculum, building on their previous learning experiences, knowledge and skills.

Children learn through first-hand experimental activities with the serious business of 'play' providing the vehicle in their formative years. Through their play, children practise and consolidate their learning, play with ideas, experiment, take risks, solve problems, and make decisions individually, in small and in large groups. First-hand experiences allow children to develop an understanding of themselves and the world in which they live. The development of children's self-image and feelings of self-worth and self-esteem are at the core of this phase.

The curriculum aims to be up-to-date and motivating for all learners.

Subject and skills framework content has been revised to produce an enriched curriculum that will motivate and meet the needs of individual learners

The statutory Areas of Learning are:

Health &Wellbeing
Language, Literacy and Communication
Mathematical & Numeracy
Science & Technology
Humanities
Expressive Arts

:
The curriculum has been developed to contribute to learners' understandingof -

THE FOUR CORE PURPOSES

All our children will be supported to develop as:

***ambitious, capable learners** -readytolearnthroughout their lives

***enterprising, creative contributors** -readytoplay a full part in life and work

***ethical, informed citizens -**ofWalesandtheWorld

***healthy, confident individuals–** readytoleadfulfilling lives as valued membersof society

Skills integral to the Four Purposes will be developed within a wide range of learning and teaching. Across the Curriculum Pupils will learn the importance of recognising, using and creating different types of value including financial, cultural, social and learning value including;

***Creativity and innovation** - be given a space to be curious and inquisitive
***Critical thinking and problem solving**-supported to ask meaningful questions and evaluate information
***Personal effectiveness**– develop an emotional intelligence, becoming confident and independent
***Planning and organising**– to set goalsand make decisions

INFORMATION TECHNOLOGY

ICT VISION

Information Technology and Communication is an integral part of modern life today. Our aim therefore is to develop every child's confidence in ICT to prepare them for the changing technological world ahead of them.
By accessing the various and latest technological resources, the pupils ICT skills will be extended through exciting and interesting methods.
We ensure that all staff and pupils at Ysgol Carrog have a positive attitude towards ICT and will develop the necessary skills in the subject to aid cross curricular teaching and learning.

PLANNING FOR ICT

Asaschool we embodyICT skills within learning experiences across the curriculum so that we ensure a continuation of skills throughout the school.

RESOURCES

Theschool is fully networked so ICT can be accessed by all throughout the school. There are computers, laptops, Chromebooks and i-pads along with interactive teaching resources. These learning resources are all used by students as study aids. We pride ourselves in being innovative in the use of new technologies whilst using the best of traditional methods of teaching. The school use ICT as a tool for homework, with home access for pupils on specialist software.

INTERNET SAFETYRULES

- All pupils have access to PC'S and Chrome books and the school will set rules for you to use them.
- You will only be able to use the PC's/Chrome books or the Internet when a teacher or other member of staff is present.
- You will be able to use the internet, but only sites chosen by the School.
- You will only be allowed to play games chosen by the School.
- You will only be able to use safe search engines.
- The PC/Chrome books and Internet use may be monitored by the School and your parents or carers told if you are not using them safely.
- If you see any pictures or file while using the school PC's/Chrome books that make you feel uncomfortable report it to a teacher or member of school staff.
- Do not give anybody your name, address or name of your school to anybody you speak to on the Internet.
- Do not arrange to meet someone you meet on the Internet.
- Do not send messages that you know will upset someone.

RELIGION,VALUES & ETHICS (RVE)

Religion, Values and Ethics replaces 'Religious Education' under the New Curriculum for Wales (CFW). It is taught within the Humanities Area of Learning. It also reflects the Four Purposes of the Curriculum. Through the teaching of RVE will learn that religious traditions in Wales are in the main Christian. Pupils will also learn about the teaching and practices of other Religions represented in Wales. RVE is taught in an objective and impartial way that does not encourage pupils to be religious or non-religious. Parents and carers cannot withdraw their child(ren)

COLLECTIVE WORSHIP

Monday	Class assembly
Tuesday	Whole school assembly
Wednesday	Class assembly
Thursday	Whole School assembly
Friday	Whole School assembly

Parents have the right to withdraw their children from Collective Worship on religious grounds
Parents wishing to do this should consult with the head teacher

The assemblies will have a different focus. These include stories from the Bible, moral stories, SEAL (Social & Emotional Aspects of Learning) stories as well as stories based around national events and school values.
We also have a thought of the week which we reflect on during the week, as well as our core school values.
Occasionally, our local Vicar, Rev. Phil Carey will pay us a visit and take a whole school

PHYSICAL EDUCATION

Physical Education is a very important part of the National Curriculum. We believe in educating children about healthy lifestyles. As we do not have our own school hall we use the village hall which is opposite the school. The hall is suitable for gymnastics and dance activities, and we have access to village field for rounders and athletics and team games The children in years 3-6 are transported to Corwen swimming pool where they follow an ASA swimming programme.
When the pupils have PE or swimming lessons they may come to school wearing tracksuit bottoms and trainers.

PUPIL VOICE

SCHOOL COUNCIL
We have an active school council made up of representatives from all year groups. The children are elected every year by their peers and meet regularly, with the support of Mrs Mollison-White to discuss school issues including promoting UNICEF children's rights within the school and complete the Child Commissioners for Wales special missions every term in the school.

ECO-COMMITTEE
We have an active Eco committee made up of representatives from all year groups. The children are elected every year by their peers and regularly meet with Aunty Nicola to discuss 'green' issues and to discuss ideas regarding school meals, working with our cook Aunty Catrin.

JUNIORROADSAFETYOFFICERS/SUNSAFETY OFFICERS
Older Junior pupils are selected to be our road safety officers. They run competitions throughout the year to highlight the importance of safety to all pupils. Kerbcraft lessons are also run with the infant pupils.

DIGITAL LEADERS
Our Digital Leaderssupport with digital learning and encourage safe and sensible use of digital equipment. They learn new skills and pass these onto the other pupils.

SPORTS AMBASSADORS
Sportsarechosentopromotesport and healthy choices within the school.

CRIW CYMRAEG
ThesepupilsworkwithMrsReesandpromotetheWelshlanguageandethos in the school. This is part of the Welsh government "Siarter Iaith Gymraeg" / Cymraeg Campus initiative.

RELATIONSHIPS & SEXUALITY EDUCATION (RSE)

-Under the new Curriculum for Wales (CFW) RSE replaces SexEducation

Inourchangingworld, where the media influences our children's awareness of :

- relationships and identity
- sexual health & well-being
- Empowerment, safety & respect

we have a responsibility as a school to develop the child's awareness of the above matters in a sensitive manner. Health education is part of our Personal and Social Education programme.

EQUAL OPPORTUNITIES

The school has a strategic equality plan that ensures equality of education and opportunity for all pupils, staff, parents and carers receiving services from the school, irrespective of disability, race, gender, age, sexual orientation religion or belief, gender reassignment, pregnancy and maternity, marriage and civil Partnership. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and area able to participate fully in school life. We will tackle discrimination by the positive promotion of equality, challenging bullying and stereotypes and creating an environment which champions respect to all.

DATA PROTECTION

The school collects information about pupils and their parents at admission to school and for specific purposes during the school year. Every effort is made to ensure the accuracy and security of the data collected which is generally stored on the school's computerised management information system. Individuals have certain rights of access to personal information that local authorities and the WelshGovernmentholdaboutthem.

EDUCATIONAL VISITS

All pupils are given an opportunity to take part in an educational trip or visit occasionally. You will be informed well in advance of any educational visits. Children are expected to wear school uniform on any day outings unless directed otherwise. Children in the upper Juniors are given the opportunity of attending a residential centre, usually for 1 or 2 nights either at Glanllyn or the Urdd Centre in Cardiff.

TRANSFER TO SECONDARY SCHOOL

In order to ensure continuity in bilingual education our pupils are transferred to Ysgol Dinas Bran Llangollen or Ysgol Brynhyfryd Ruthin. A close relationship has been established and there exists constant cooperation between the schools.

There is a transition plan in place between the secondary school and our cluster of schools which includes how continuity of learning will be achieved through curriculum design, how individual pupil's progression will be supported as they transition and how learning needs and well-being will be supported

An effective transition week and additional support is offered during the

GOVERNING DOCUMENTS

Documents produced 'by' and 'for' the governing body are available for viewing at the school provided that the Head teacher or Chair of the Governor's receiving notification of such request.

ASSESSMENT AND MONITORING

In line with the curriculum for Wales, effective feedback and assessment for learning are ongoing throughout the day. A progress report is given to parents in the summer term and open evenings (3 per year) also give parents an opportunity to see and discuss their child's progress with the class teacher. Pupils from years 2-6 complete the personalised assessments in reading, numeracy procedural and reasoning. Termly Assessments weeks are carried out by class teachers to moni-

tor progress and set next steps, this information is then included in our pupil

COMPLAINTS PROCEDURE

If you are unhappy about any aspect of your child's education, curricular or pastoral care please speak to the class teacher or contact the Headteacher. Most problems can be dealt with in school. If you are still unhappy with the way the complaint is dealt with, please contact the Chair of Governors. If parents feel unsatisfied with the way a complaint is handled, then the Local Authority can be contacted. Formal complaints policy and procedures is available form the school office.

PERIPATETIC MUSIC LESSONS

Pupils can receive peripatetic music lessons from vocal, harp, guitar, piano and drums during the school year. The lessons are provided by Denbighshire Music Cooperative. Instruments are supplied on loan. The cost is £90 per term / £270 per year (£45 per term / £135 per year for those receiving Free School Meals) for 30 lessons. The cost of lessons are currently subsidised by the governing body for those receiving Free School Meals.

PARENT PARTICIPATION

Parents are warmly invited to become involved in the life of the school. We encourage parents to become involved during the school day, assistingwith

various activities. If you feel that you could offer some assistance, please contact the Head teacher. We have an active Parent Teachers' Friends Association (PTFA) .This association exists to assist the school in any possible way, through social and community activities to raise funds for the provision of equipment, which would not normally be provided by the Education Authority. All parents are welcome to become involved and if interested or require more information please contact the Headteacher or Assistant head. We hold parent engagement activities every term within every class where we invite family members in to work with children and staff on projects, lessons or trips.

COMMUNICATION BETWEEN HOME AND SCHOOL

During the course of the year, there are scheduled occasions when parents are invited to school for a discussion with their child's class teacher. It is also important to note that parents are welcome to visit the school at any time to discuss their children's education and welfare, or any problems they may have. Please acknowledge teachers inability to leave their class during lesson time. If you would like to talk to us, kindly make arrangements beforehand. A weekly newsletter is provided to keep parents up to date with events at the school. We also have a facebook page, a twitter account, text messages as well as a website which are invaluable ways of communicating between home and school.

SEESAW

Every pupil has their own individual Seesaw account and log in details for this are sent home at the beginning of the school year. Once you are logged in those log in details will remain the same throughout their time at Ysgol Carrog. Seesaw gives staff the opportunity to share some of the pupils' work, the experiences they are having and messages with home. Thechildrenuseseesawtosharework,missions, tasks completed with school staff and parents. On occasions homework tasks made be set using seesaw. You are able to "like and comment" on the work the children share with you.

HOMEWORK

There is no official homework set for the pupils. All pupils have access to online learning resources that can be used to enhance learning at home through language, maths and digital activities, log in details are sent home at the beginning of the year. A firm commitment to reading is expected throughout the school. Pupils in Dosbarth Berwyn are sent home with a book and depending on fluency, Dosbarth Dyfrdwy will send as needed otherwise the pupils can access books from our library should they require to do so. Word lists are put onto Seesaw and can be practised at home.

PASTORAL CARE

Care of the children is the responsibility of all the staff but each child is placed in the specific care of a class teacher. By encouraging self-discipline and self-esteem we hope that each child will become a worthy member of the community and we look for parental support in this matter.

ADDITIONAL LEARNING NEEDS

Pupils with Additional Learning Needs (ALN) are supported through an Individual Development Plan (IDP). In this plan all of their Additional Learning Provision (ALP) will be recorded and monitored. The processes and expectations of how this is managed are outlined in the 'Additional learning Needs code for Wales'

Pupils without an ALN but who require a boost or some extra support may benefit from accessing programmes and interventions from our universal offer of provision – this is how, as a school, we cater for the differentiated needs of a co-hort of pu- pils. At times children may require some additional targeted support and may be offered further extra programmes and support. Further details of this can be found in our school's 'Inclusion Protocol' document.

All pupils have individual targets which are monitored termly.

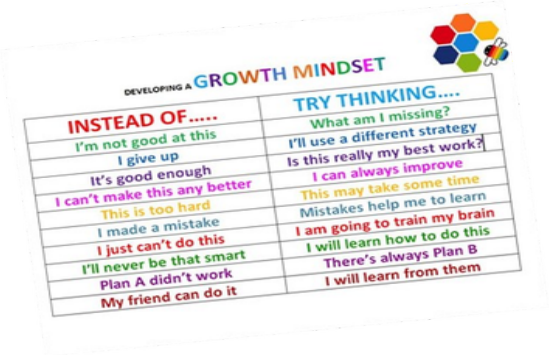
Parents are welcome to discuss the 'Additional learning Needs code for Wales' and the 'Inclusion Protocol' with the Head teacher and members of staff.

The decision to admit children with disabilities is made in consultation with the Head teacher, Governors, parents and Local Education Authority The final decision would depend upon a number of factors including the level of support that can be offered to the child in order for him or her to access the curriculum and the accessibility to the child of the building and other facilities.

A child with disabilities would have their Additional Learning Provision requirements set out within their IDP, this would specify the nature of the support needed for that child to access the school and the curriculum. The Head teacher and governors would ensure that this support was provided and that any additional aids were purchased.

GROWTH MINDSET

Our wish for all pupils at Ysgol Carrog is to encourage childrentobecome confident and resilient learners. In order to fulfil this we asateamofparents and staff need to be modelling the mindset of a learner who isnotafraidto mistakes but who thrives and learns from them knowing that this is partofthelearning process. The way we encourage children to learn and explore is vitaltotheirsuccess not only in at school but at home as well. We complete PausePoints,mindfulness activites with the children. We have sleeping lions within classroomstoaid children with their feelings.



BEHAVIOUR AND SCHOOL DISCIPLINE

The Headteacher and staff will do everything possible to create a happy school life. We expect a responsibleattitude and proper, thoughtful conductfrom our pupils. Pupils will be expected to show respect towards (a) school teaching and ancillary staff (b) fellow pupils, school buildings and school equipment. Guidance, rather than punishment, is the school's philosophy. If a pupil does not respond, privileges may be taken away. Serious disciplinary problems will be referred to the Head teacher and in extreme circumstances parents will be asked to visit the school for a full report. The staff uses a range of rewards to promote good behaviour throughout the school, concentrating on rewarding and praising the positives.
We work on the 3 school rules—Be ready, Be respectful, Be safe.
Should these rules not be adhered to we follow the school's behaviour policy to deal with this.

USEOFREASONABLEFORCE,RESTRICTIVE PHYSICAL INTERVENTION AND 'TIME OUT'

In order to ensure the safety of all members of the school community and visitors, the school may on occasion have to resort to the use reasonable force, a restrictive physical intervention, or 'Time Out'.

Section 93 of the Education and Inspections Act 2006, replaced Section 550A of the Education Act 1966, and enables school staff to use such force as is reasonable in the circumstances to prevent a pupil from doing, or continuing to do,any of the following:

- Committing any offence (or, for a pupil under the age of criminal responsibility, what would be an offence for an older pupil)
- Causing personal injury to, or damage to the property of, any Person (including the pupil himself) or Prejudicing the maintenance of good order and discipline at the school or among any pupils receiving education at the school, whether during a teaching session or otherwise

The complete policy on the use of reasonable force and restrictive physical intervention is available on the school's web site or as a hard copy on request.

SAFEGUARDING PROCEDURES

All members of staff follow the procedures set out in the All Wales Safeguarding Procedures document, a copy of which can be obtained at the school. All staff receive bi-annual child protection training.

The named teacher for responsibility for Safeguarding and Looked After Children is Mrs. Jayne Davies; in her absence Mrs. Becky Mollison-White. If a member of staff suspects that a child has been abused or is at risk of suffering abuse the Head teacher will be immediately informed of the concern. The designated person will inform by telephone, **without delay**, the Duty Social Worker, of the Safeguarding Team and complete a referral form.
Our child protection governor is Mr Jeff Eggington

WELSH

Welsh is taught at Carrog as a second language. Part of the philosophy of teaching Welsh involves learning Welsh in an incidentalmanner, i.e. teachers will greet children in Welsh; children may ask for things in Welsh. Most of the work entailed in learning Welsh is oral in nature although it does also involve a little written and reading work. We also celebrate and appreciate our Welsh culture. We are a predominantly English medium primary school but with significant use of Welsh (Category 4).
Pupils in the Infants experience the areas of learning in both languages but with greater emphasis on English. In the Juniors, both Welsh and
English are used in teaching but there is greater emphasis on English. Welsh is used as the medium of teaching or learning for between 20% and 50% of the primary curriculum overall. The subjects of Art and PE are taught largely
through the medium of Welsh. We also have a Criw Cymraeg who are
working on all the Cymraeg Campus targets with Mrs Rees. We are the first, Sec-

ondLanguage Welsh school, in Denbighshire, to receive the Gold award for the Welsh that happens within our school.

SIARTER IAITH (Welsh Language Charter)

At Ysgol Carrog wewant to inspireour pupils to use Welsh in all aspects of their lives. All members of the school community have a part to play including the school council, learners, parents, carers, Governors and the wider community.
Together we aim to increase the social use of Welsh in our school.
We are the first school in Denbighshire to achieve the top Gold Award for our work using and promoting Welsh within our school.

BRITISH SIGN LANGUAGE (BSL)

Our modern foreignlanguageisBSL and is part of the LLC AOLWE and children explore and learn this language within their school experiences.

CHARGING POLICY

- Although no charge will be made for activities mainly in school time, the school will ask parents to make a voluntary contribution to meet the costs incurred by the school. It is pointed out that the school is not in a position to subsidise ANY visits and if sufficient voluntary contributions are not received then the visit will not take place.
- Charges will be made for activities, which take place mainly or wholly out of school time e.g. residential visits
- A charge for ingredients or materials for practical subjects and project assignments will be made (cash or kind) provided parents have agreed in advance that they wish to keep the finished product
- A charge will be made for the provision of music tuition
- Swimming is deemed to be part of the Curriculum of the school and there is no charge made to parents except towards the cost of transport
- Where school property is lost or damaged as a result of pupil's bad behaviour then payment from parents may be requested.
  Pupils who will be entitled to remission are those whose parents are in receipt of income support, job seekers allowance (income based) or child tax credit only (with an income below £13,230).

PROVISION OF TOILET FACILITIES.

There are 2 toilet blocks accessible for children. The toilets have been refurbished. There is a sanitary bin in the girl's toilets. There are also staff toilets. The Caretaker/cleaner ensure the cleaning of all toilet facilities is to a high standard.

INFORMATION FOR ABSENT PARENTS

If you are a parent that is not currently living with their child on a permanent basis and would like to keep in touch withthe school regarding your child please contact the school office on 01490 430262or you can email on carrog@denbighshire.gov.uk.

We can arrange for school newsletters to be emailed to you each week (or you can check our news page on our website) and for school reports to be sent to you when they are available. Parents evening dates will be advertised in our newsletter and will be on the calendar within this website. Parent consultations are by appointment only, please contact the office if you require one. Absent parents already on our mailing list will be emailed asking if an appointment is required.

If you want to be kept informed by the school, you will be required to keep the office informed of your current contact details, including your postal and email addresses. Postal and email address details will be checked with you once a year. The school will be unable to send school reports (or any information regarding your child) unless your postal and email addresses have been confirmed by you.

If you wish to know what your child is learning during the current term, please check your child's class page on our website. If you have any questions please contact the school.

HEADLICE

Head lice is a common problem that affects most people at some time or other. The aim of the policy is to reduce the problem for you as parents/carers and for us as a school. We will share information with parents/carers on a regular basis about checking for headlice and how to treat them. We ask parents/ carers to be vigilant in checking their child's hair.

If a pupil in school is suspected to have a live moving louse, their parent/carer will be informed (in confidence) so that they can check and treat the infection. If the headlice infection continues, we will send out a confidential letter to the pupils parents./carers; information may also be shared with the School Nurse so that advice and guidance can be provided. The school nurse and/or other agencies will be informed of poor hygiene including extreme or persistent cases of headlice infection. A pupil with headlice will not be excluded from school. For more information about headlice and treatment please visit www.nhsdirect .wales.nhs.uk/encyclopaedia/h/article/headlice#tTreatment

SCHOOL TERM DATES 2026-2027

Autumn term one

- **Starts:** Tuesday 1 September 2026
- **Ends:** Friday 23 October 2026

Autumn half term holiday: Monday 26 October 2026 to Friday 30 October 2026

Autumn term two

- **Starts:** Monday 2 November 2026
- **Ends:** Friday 18 December 2026

Christmas holiday: Monday 21 December 2026 to Friday 1 January 2027

Spring term one

- **Starts:** Monday 4 January 2027
- **Ends:** Friday 5 February 2027

Spring half term: Monday 8 February 2027 to Friday 12 February 2027

Spring term two

- **Starts:** Monday 15 February 2027
- **Ends:** Friday19 March2027

Easter holiday: Monday 22 March 2027 to Friday 2 April 2027
Summer term one

- **Starts:** Monday 5 April 2027
- **Ends:** Friday 28 May 2027
- **Early May bank holiday:** Monday 3 May 2027

Summer half term: Monday 31 May 2027 to Friday 4 June 2027

Staff Training Days
Llangollen Cluster

- 1 September 2026 & 2 September 2026
- 23 October 2026
- January 2027
- 19 March 2027
- 7 June 2027