## **Teams Ground Rules**

Prepared & On Time	Presentation
Make sure your device is charged.	It'd be lovely to see your face (remember
	to blur or change your background!) but if
Log on at the set time and not	you're happier with the camera off, that's
before your teacher!	ok!
Be fully dressed, no PJ's!	No screenshots or photos to be taken of the screen.
Be in a neutral room e.g. living room,	III S
kitchen no bedrooms, preferably with a	
parent/carer nearby.	
Mute Yourself	Headphones
When you join the meet, mute yourself.	Use headphones if you have them!
	This makes it easier to hear and is less
Only unmute yourself when	disruptive to others in your house!
asked by the teacher.	COUMP
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Chat Responsibly	Participation
To join in use the 'raise hand' function.	Be focused!
	De lied and man anti-li
The chat function can also be used	Be kind and respectful!
appropriately.	
	Be an active participant!
Classroom standard behaviour is expected	
from all.	Leave the Teams meet at the end by
	clicking the red leave button.